

25<sup>th</sup> November 2024

## AGENDA

Dear Councillor

You are summoned to a meeting of the:

**Town Development Committee**  
to be held on  
**Monday 2<sup>nd</sup> December 2024 at 7pm**  
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

**Membership:**

<b>Cllr Davis (East)</b>	<b>Cllr Macfarlane (West)</b>
<b>Cllr Jones (East) Chairman</b>	<b>Cllr Robbins (East)</b>
<b>Cllr Keeble (West) Vice Chairman</b>	<b>Mr James Sullivan-Tailyour (Advisor)</b>
<b>Cllr Kirkwood (Broadway)</b>	<b>Mr Matt Towl (Advisor)</b>
<b>Cllr Lee (Broadway)</b>	<b>Mr Len Turner (Advisor)</b>

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the council and its committees, unless excluded owing to the confidential nature of the business.

If you wish to contribute during public participation, please contact [admin@warminster-tc.gov.uk](mailto:admin@warminster-tc.gov.uk) prior to the meeting to enable this to be facilitated.

Yours sincerely



**Tom Dommett CiLCA**  
**Town Clerk and Responsible Financial Officer**

1. **Apologies for Absence**  
To receive and accept apologies, including reason for absence, from those unable to attend.
2. **Declarations of Interest**  
To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
3. **Minutes**  
**3.1 To approve and sign** as a correct record, the minutes of the Town Development Committee meeting held on Monday 9<sup>th</sup> September 2024; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.  
**3.2 To note** any matters arising from the minutes of the Town Development Committee meeting held on Monday 9<sup>th</sup> September 2024.
4. **Chairman's Announcements**  
To note any announcements made by the Chair.
5. **Questions**  
To receive questions from members of the committee submitted in advance.

***Standing Orders will be suspended to allow for public participation.***

6. **Public Participation**  
To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and to receive any petitions and deputations. The Chairman may read out statements submitted in advance.

***Standing Orders will be reinstated following public participation.***

7. **Reports from Unitary Authority Members**  
To note any reports provided which are relevant to this committee.
8. **CCTV**  
To note the minutes of the CCTV Sub Committee meeting held on 25<sup>th</sup> June 2024 (see attached).
9. **Sustainable Warminster Energy Advice Cafés**  
Members to receive an update from a member of Sustainable Warminster on the events held so far and to decide on future funding.
10. **Events 2025**  
Members to note the draft list of events for 2025 (see attached).
11. **Tynings Allotments**  
Members to note the minutes from the meetings held on 15<sup>th</sup> August 2024 and 4<sup>th</sup> September 2024 (see attached).

**12. Wild About Wiltshire – Thornhill Road**

**Members to decide** whether to recommend a request made by a member of the public to change to the grass cutting arrangements on Thornhill Road to Wiltshire Council (**see attached**).

**13. Repairs to The Obelisk**

Following concerns raised by Cllr Parks, a stone mason has inspected The Obelisk and recommended that remedial repairs are required. Planning permission and Highways permission may be needed to carry out the work.

**Members to resolve to approve the carrying out of necessary repairs, subject to appropriate consents being in place, with a budget of £5,000. Funding to come from General Reserves.**

**14. Wiltshire Towns' Programme**

**Members to note** the report regarding spending on the Wiltshire Towns Programme (**see attached**).

**15. Warminster Business Network**

**To receive** a verbal update from the Warminster Business Network.

**16. Operational Flood Working Group South**

**To receive the notes from the meetings of the Operational Flood Working Group South held on 17<sup>th</sup> April 2024, 26<sup>th</sup> June 2024 and 14<sup>th</sup> August 2024.**

**17. Rights of Way Volunteers**

**To note the update from the Rights of Way Volunteers (circulated separately).**

**18. Communications**

**Members to decide** on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.

**Date of next meeting: Monday 3<sup>rd</sup> March 2025**

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**Minutes**  
**CCTV Sub-Committee**  
**Tuesday 25<sup>th</sup> June 2024 at 11.30am**  
**Held at Warminster Civic Centre, Cley Room**

**Membership:**

Cllr Davis Wiltshire Council (Warminster)	*	Cllr Dean Wiltshire Council (Westbury)	AB
Wiltshire Police – PC Fairley	*	Peter Sammons West Wilts Trading Estate	*
Sgt Kenniford Warminster Garrison	A	Deborah Urch Westbury Town Clerk	A
Dave Deacon Local Business	*	Cllr Allensby Warminster Town Council	A
Cllr Kimmins Westbury Town Council	*	Cllr Fraser Warminster Town Council	A

**Key:** \* Present    A Apologies    AB Absent

**Officers:** Tom Dommett, Town Clerk and RFO (Warminster Town Council), and Stuart Legg, Parks and Estate Manager (Warminster Town Council).

**In Attendance:** Corporal McDonald representing the Garrison.

**TV/24/001    Apologies for absence**

Apologies were received from Cllr Allensby, Cllr Fraser, Mark Chalmers, Sgt Kenniford, and Deborah Urch.

**TV/24/002    Minutes**

**TV/24/002.1** The minutes of the meeting held on 12<sup>th</sup> March 2024 were adopted.

**TV/24/002.2** There were no matters arising from the minutes of the meeting held on 12<sup>th</sup> March 2024.

**TV/24/003    CCTV Manager’s Report**

**TV/24/003.1.** Stuart Legg spoke to the CCTV Manager’s report and answered questions.

**TV/24/003.2.** None

**TV/24/004    Partner Feedback**

Cllr Kimmins raised two issues from Westbury Town Council. A response would be given direct.

WWTE had no new issues. The Garrison had no issues

It was confirmed that any shop was eligible to join Shop Watch.

WTC to carry out a land registry search on the Station Road tree.

**TV/24/005 Accounts**

The accounts for the year-end 31<sup>st</sup> March 2024 and the year-to-date 31<sup>st</sup> May 2024 were **noted**.

**TV/24/006 CCTV Staff Restructure**

Tom Domett provided an update following the CCTV staff restructure which had proved to be a smooth and successful process and allowed the paid staff to deliver a higher level of service.

**TV/24/007 Any Other Business**

Tom Domett reported that WTC had agreed to contribute to the cost of Selwood's CCTV cameras on the Westleigh Estate. WTC was also going to apply to the PCC for a grant towards mobile CCTV cameras. This was warmly welcomed.

**Date of next Meeting - Tuesday 1<sup>st</sup> October 2024 at 11.30am in the Arn Room.**

**Meeting closed at 12.05pm.**

## 2025 Events Draft List

<b>Date</b>	<b>Event</b>	<b>Location</b>
14 <sup>th</sup> Feb	Mayors Charity Cake Sale	Civic Centre
19 <sup>th</sup> -21 <sup>st</sup> March	Star Fest	Civic Centre
Sunday 23 <sup>rd</sup> March	Spring Market 10-5	Town centre and Civic Centre
Wednesday 23 <sup>rd</sup> April	St George's Day Flags	Town Centre
Sunday 4 <sup>th</sup> May	Spring in the Park 10:30am – 4pm	Park
tbc	Skatepark Jam	Park
7 <sup>th</sup> and 8 <sup>th</sup> June (main events)	Warminster Book Festival	Town and Civic Centre and Park
As and when	Bands in the Bandstand	Park
As and when	Activities for young people Canoeing/axe throwing/wall climbing etc	Various
Sun 29 <sup>th</sup> June	Summer Market 10 am – 5pm	Town centre and Civic Centre
TBC Sunday 6 <sup>th</sup> July	Inspire	Park
11-13 <sup>th</sup> July	Food and Drink Festival (Market Square Group)	Park
25 <sup>th</sup> – 27 <sup>th</sup> July	RBL 80 <sup>th</sup> Anniversary of VE Day	Park
tbc	Health, Wellbeing, Sports Open Day	Garrison
Saturday 2 <sup>nd</sup> August	Ice Cream and Bubbles Festival	Park
Sat 16 <sup>th</sup> August tbc	Imber Bus Day	Imber/Town centre
Sunday 31 <sup>st</sup> August	Carnival Chase	
Sun 31 <sup>st</sup> August	August Market 10 am – 6pm	Civic Centre/Town Centre
Sunday 7 <sup>th</sup> September tbc	Carnival Fun Day (Warminster Carnival fundraising)	Park
12 <sup>th</sup> -21 <sup>st</sup> September	Heritage Open Days	Town Wide
Sat 25 <sup>th</sup> October tbc	Warminster Carnival	Town
Wednesday 29 <sup>th</sup> October	Pumpkins in the Park	Park
Sunday 9 <sup>th</sup> November	Remembrance Sunday	Town
Saturday 29 <sup>th</sup> November	Christmas Market 10am – 4pm	Civic Centre
Saturday 29 <sup>th</sup> November	Christmas Lights Switch On	Town
Sun 7 <sup>th</sup> December tbc	Santa Fun Run	Park

**TYNINGS ALLOTMENTS**  
Bradley Road, Warminster  
Wiltshire, BA12 8BN

**Committee Meeting**

**Date:** 15<sup>th</sup> August 2024      **Time:** 19:00

**MINUTES OF THE MEETING**

**Present:** Chairman: M. Forward;    Treasurer: J. Howlett;      Secretary: S. Meechan  
Committee Members: C. Brooks, A. Robins, A Taylor, J. Weston

Council Representative: apologies

**Item 1. Apologies:** Cllr Kirkwood, J. Abbot, J. Ellison

**Item 2. Electrician major works discussion:** Since last meeting quote received, and recorded in July minutes, is now void, items no longer available at that price.

- Committee discussed requirements with electrician to include security cameras (4 of in total) mounted on short poles (2 of in total) to the Pavilion gable ends; and 3x PIR security lights fitted to Southside of Pavilion at eaves height. **Proposed by JH, ALL AGREED.**
- Camera operation at this time to be restricted to night, or hours of darkness during winter months.
- Installing cameras on pole was not originally quoted for, but the Pavilion eaves are below 8ft and as such easily accessible on foot and susceptible to vandalism.
- Hardwired cameras to be used as no site Wifi; connecting the allotment site to wifi is possible and not cost prohibitive, however, monthly ongoing costs would eventually exceed the cost of a hardwired option and would need a nominated person for bills etc.
- Committee discussed possibility of using cameras to cover allotment plots. Electrician confirmed cameras would be set off by animals at night and moving vegetation, it would be impractical, committee agreed camera coverage would be restricted to Pavilion curtilage with possibly coverage of carpark on northside.
- Existing PIR security lights are fit for purpose and do not need replacing.
- Committee agreed work needed completing before the end of October to avoid serious inclement weather due to working at height, preferably before the next AGM.
- Electrician confirmed that as the work now required working at height additional help would be required, this had not been included in the previous quote.
- Committee agreed a requote was required and a final decision would then be made.



- Electrician left the meeting at 2000.

**Item 3. Minutes from Last meeting (17/07/2024):** No comments or amendments  
Committee agreed minutes, verified by Chairman.

**Item 4. Matters Arising:** NIL.

**Item 5. Treasurers Report:** July 2024, Month 4 of 12 in the financial year. **Total income £352.74, Total expenditure £334, surplus of £18.74.**

**Income included:** rents £68.60, Hall donations £169, bacon butty mornings £100, tea & coffee £15.14. **Expenditures:** Pavilion cleaning £80, maintenance £254 .

**Cash position for the year to date (31/07/2024) – Total cash £20,347.21**, comprised of **Community Account £5,848.09, Premium Account £13,226.35**, and **cashbox £1,272.77. Net Assets £18,847.21** (includes £1,500 accrual for double doors, bill not paid yet due to outstanding work).

**Item 6. Plot Managers Report:** NIL (PM absent)

**Item 7. Correspondence:** 2x requests for applications by email

**Item 8. Maintenance:** Chairman received verbal complaints regarding deadwood in an oak tree on western boundary. On inspection this is not on allotment property and the individual was directed to speak with the Town Council.

- A second oak tree on the boundary was reported and volunteers from the allotment kindly cut the deadwood out.
- Concreting of the access ramp to commence in the following week.

**Item 9. BBQ:** Poor attendance due to wet weather, feedback positive by those who attended.

**Item 10. Flower Show 7<sup>th</sup> September:** volunteers required, marquee to be erected on Thursday 5<sup>th</sup>.

**Item 11. AGM:** all agreed annual general meeting should remain at end of September, this year Thursday 26<sup>th</sup> at 1900.

**Item 12. Harvest Supper:** all agreed 19<sup>th</sup> October at 1900, cold buffee

**Item 13. AOB:** JH. AT, and SM give apologies for the next meeting. AT suggested when the revised quote is received the Secretary should txt Committee members the price and a proxy vote on the security cameras should be given, **ALL AGREED.**

**Item 14. Date & Time of next meeting:** Wednesday 4<sup>th</sup> September 2024, 1900.

**Meeting closed at 2035**

**Minutes Verified (Chairmans Signature):**

# **Tynings Allotment Committee Meeting**

## **Minutes of Meeting**

**4<sup>th</sup> September, 7pm**

### **The Pavilion**

**Present:** Chairman: Mike Forward

**Committee Members:** C. Brooks, A. Robins, J. Ellison, J. Abbott

**Warminster Town Council:** Cllr Kirkwood

#### **1. Apologies**

Received from John Howlett, Sam Meechan

#### **2. Minutes of meeting 15<sup>th</sup> August 2024**

Signed by the Chairman

#### **3. Matters arising**

**Electrician:** A quote for security lighting will be emailed to the Chairman but not yet received. Awaiting quotation.

**Tree:** Local resident has raised the issue of an oak tree on the border of the allotments and their garden. It is not clear whose land the tree is on. It was discussed and agreed that a map would be obtained from the Land Registry to identify the border. Cllr Kirkwood offered to undertake this. J.Abbott to let Stuart Legg (Warminster Town Council) know.

#### **4. Treasurer's Report**

The Treasurer was on leave.

#### **5. Plot Manager's Report**

A letter had been received with a view to splitting a plot. The Committee agreed to this.

The Plot Manager reported that it was sometimes difficult to let plots as not everyone had provided their contact details or phone number.

#### **6. Flower Show**

All arrangements were in place for the show. Volunteer help would be appreciated as well as cake donations

#### **7. AGM**

26<sup>th</sup> September at 7pm. The notice would be placed on the board regarding those standing for re-election by 12<sup>th</sup> September.

#### **8. Harvest Supper**

This was set for Saturday 19<sup>th</sup> October and would be a cold buffet. The pavilion could seat 30-35 maximum and it would be first come, first served in terms of places.

## **9. Maintenance**

The committee was in a good position in that all current jobs and maintenance for the year had been undertaken. Future maintenance work to be decided by any new committee after the AGM, and may include the following:

- Replacing further doors in the pavilion
- Scaffolding to be sourced for the raised beds for disabled people
- The wardrobe to be moved from the kitchen to the shed and more work surface installed into the kitchen.

## **10. AOB**

None

## **11. Date of Next Meeting:**

Wednesday 18<sup>th</sup> September at 7pm

The meeting closed at 8.10pm

<b>Tynings Allotment Association</b> <b>Financial Statement</b> <b>Year Ended 31st March 2024</b>
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	<u>£</u>	<b>Key Points:</b>
<b><u>Income</u></b>		
Rents & Subscriptions	7,246	
Donations for use of Hall	1,342	
Bank Interest	157	
Christmas Raffle	342	
Jumble Sale	585	Over £1500 raised in the year through fund raising events
Harvest Supper	286	
Tea & Coffee & Food	614	Includes Jim's Bacon Butty mornings
Flower Show proceeds	362	
Feed in Tariff (Solar Panels)	288	
Plant Sale	576	
Seed Orders (Kings)	262	Profit on Kings Seed order in 2023
<b>Total Income</b>	<b>12,059</b>	
<b><u>Expenditure</u></b>		
Postage & Stationery	157	
Cleaning & Cleaning Materials	1,099	
SSE (Electricity)	2,521	
Insurance	503	
Site Maintenance (General)	659	
Car Park Safety Railings	937	
Shed roof overhaul	214	
Pavillion Fire Door	1,415	
Borehole Maintenance	610	Water quality compliant after annual water pump service
Wildlife/Security Cameras	163	
Tea & Coffee & Food Items	142	
NSALG Membership	720	
Raffle Prizes	128	
Flower Show Costs	678	
Garden Show Subsidy	322	
Pavillion Double Doors (Provision)	1,500	50% Grant Funding obtained for Pavillion doors cost
<b>Total Expenditure</b>	<b>11,768</b>	
<b>Surplus/(Deficit)</b>	<b>291</b>	
<b><u>Cash Position</u></b>		
Community Account 31/03/2024	<u>£</u> 3,522	
Premium Account 31/03/2024	13,177	
Cash in hand 31/03/2024	2,337	
<b>Total Cash</b>	<b>18,153</b>	
<b>Accruals:</b>		
Electricity Bill (March)	-575	
Garden Show subsidy	-300	
Pavillion Doors	-1,500	
<b>Net Assets</b>	<b>15,778</b>	



<u>EXPENDITURE</u>	Total	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
Postage & Stationery	27.55		18.60			8.95							
Cleaning & Cleaning Materials	442.45	80.00	80.00	122.45	80.00	80.00							
Mower Repairs	0.00												
Maintenance	360.90		47.37	7.00	254.00	52.53							
SSE (Electricity)	462.79		0.00			462.79							
Coach trip to Garden Show (Ticket Sales)	-977.10		-977.10										
Coach trip to Garden Show Costs	1,276.00		1,276.00										
Coach Trip to Garden Show (Subsidy)	-300.00		-300.00										
Petrol for Mower	8.68		8.68										
NSALG Membership	0.00												
Provision for Pavillion Doors	444.00			444.00									
<b>Total Expenditure</b>	<b>1,745.27</b>	<b>80.00</b>	<b>153.55</b>	<b>573.45</b>	<b>334.00</b>	<b>604.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Surplus/(Deficit)</b>	<b>£1,618.11</b>	<b>£17.46</b>	<b>£1,049.28</b>	<b>£765.23</b>	<b>£18.74</b>	<b>£232.60</b>	<b>£.00</b>	<b>£.00</b>	<b>£.00</b>	<b>£.00</b>	<b>£.00</b>	<b>£.00</b>	<b>£.00</b>
						<i>(232.60)</i>							
<b>Cash Position</b>													
Community Account 31/08/2024						5,444.43							
Premium Account 31/08/2024						13,226.35							
Cash in Cashbox (31/08/2024)						1,443.83							
Total Cash						20,114.61							
<b>Accruals</b>													
Pavillion Doors						-1,500.00							
<b>Net Assets</b>						18,614.61							

# Wild about Wiltshire

For an agreement between Wiltshire Council and Town/Parish Councils to change grass cutting arrangements to support wildflower and biodiversity initiatives within your local community.

Please complete one form per location and return by email to: [streetscene@wiltshire.gov.uk](mailto:streetscene@wiltshire.gov.uk)

## Clerk acting on behalf of the Town/Parish Council:

Clerk Name: Tom Domcett

Council Address Warminster Town Council Warminster Civic Centr Sambourne Road

Town Warminster

Postcode BA12 8LB

Telephone 01985 214847

Email Email address

Acting on behalf of  
Town/Parish Council: Warminster

Electronic Signature: Signature

Date: 14072024

## Proposed Location:

Road Name Thornhill Road

Town Warminster

Nearest Postcode BA12 8EA

[What3Words](#) Flannel.accoustic.segregate &  
spines.trickles.bakers &  
pose.twinkling.relative

Please insert Map/Photo  
information if available:



[Link to Wiltshire Council Map Viewer](#)

Please state the type of  
maintenance you would like to be  
considered at this location:

- Environmental** – 2-3 cuts per year (cut & drop)
- Wildflower** – 2 cuts per year (cut & collect/compost on site where appropriate)
- Rewilding** – Removed from all maintenance schedules

Any other comments:

Three grass areas which are part of WC common land grass cutting program. If maintenance is reduced to twice a year it would allow the wild flowers to self seed and create a small corridor for pollinators.

## CHECKLIST – Please tick boxes to confirm the following:

### I have considered the site location and in my opinion the proposal:

- Will not compromise safety or unreasonably hinder the passage of others.
- Will not obstruct junction sight lines.
- Is on Wiltshire Council responsible land.
- Is not at a junction with a known history of accidents or on a sharp/severe bend.

All neighbouring properties within the vicinity of the proposed location (outside and opposite) have been consulted and agree to the proposed change of grass cutting regime and no objections have been received.

## Wiltshire Council Decision:

Approved:  Not Approved:

Officer Name: Wiltshire Council Officer name Date: Select/enter date

Comments from Officer decision: [Click or tap here to enter text.](#)



The data collected is in accordance with the Data Protection Act 2018. Further information is available on the council website at: [Data protection - Wiltshire Council](#)

**Market Town's Programme**

Code 359

<b>Total Budget</b>	<b>£25,000.00</b>
<b>Remaining Balance</b>	<b>-£6.96</b>

<b>Payments</b>	<b>Amount</b>
Advert Warminster Journal	£174.30
Gazebo	£131.19
Non slip mat for performers	£34.99
Coates and Parker - advert for Spring for Spring Market	£174.30
Vinyl Skins - Correx signe for Markets	£48.00
Electirc for Spring Market	£20.00
Electric for Spring Market	£80.00
Security for Spring Market	£3,441.00 *
West Wilts Magazine - Advert and Editorial for Summer Market	£198.00
The Prestige Decorating Company	£6,428.38
Tidy Up/Smarten Up Campaign	£1,000.00
Arc Sound Ltd - Stage for Christmas Lights Switch on (deposit)	£1,191.90
Grant to the Athenaeum for exhibitions	£1,000.00
Vinyl Skins - signage for markets	£325.70
Vinyl Skins - signage for markets	£605.00
Prosec Security (3392)- Summer Market 29.06.24	£3,498.00
Emily Charlotte Moran - Town Map	£720.00
Electric - Summer Market WM004	£80.00
Electric - Summer Market WM003	£20.00
Entertainment for Summer Market WM006	£300.00
Frome Bus Limited	£375.00
Blackmore Limited - Warminster Promotional Map Leaflet	£244.00
Blackmore Limited - Warminster Tidy Up Campaign Flyer	£50.00
WCR - PA System for entertainers	£120.00
Vinyl Skins - Market Signage 01.09.24	£176.00
City Dressing - installation of bunting and flags	£2,971.20
SASS Events- Entertainment for Market 01.09.24	£1,500.00
Electric for Food Festival	£80.00
Electirc for Food Festival	£20.00
<b>Money awarded to date</b>	<b>£25,006.96</b>

## Notes from the Operational Flood Working Group South Hybrid meeting held on Wednesday 14<sup>th</sup> August 2024.

### Statutory agencies

Charlotte Fry	Wessex Water
Steve Malpass	Environment Agency
Carrie Whittaker	Environment Agency

### Wiltshire Council

Andrew Davies	Wiltshire Councillor – Warminster East & Chair of Southern Group
Nic Puntis	Wiltshire Councillor – Chippenham Cepen Park & Derriads, Chair Northern Group, Portfolio Holder for Flooding
Danny Everett	Principle Technical Officer Drainage
Renate Malton	Flood Resilience Officer
Naomi Styles	Woodlands Officer

### Parishes and Councillors

Paul Cobbing	Pewsey
Alan Crossley	Wilton
Tony Deane	Teffont
Derek Finnis	Britford
Jim Oliver	Aldbourn
Jon Gunns	Laverstock and Ford
Jonathan Hitchman	Great Bedwyn
Mark Humphries	East Kennet
Leigh Holcombe	
Nick Holder	Wiltshire Councillor – Bowerhill
Bill Parks	Wiltshire Councillor – Warminster North
Chris Sankey	Pitton
Caroline Sawyer	Longbridge Deverill
Peter Sharpe	Pewsey
Belinda Stewart	Upper Deverills
Tony Wheeler	Salisbury Cathedral Community
Robert Yuill	West Amesbury

### Environment Agency

- It has been a dry period so not a lot to update from last report. Started property flood resilience at Shrewton. Properties have been surveyed and contractors will be out in the next couple of weeks.
- Flooding resilience entails – looking at any community to see if there are any options for flood alleviation schemes on a community wide scale, if that isn't

possible then look at individual properties. Measures depend on type of flooding and type of building etc. Could be flood doors, pumps etc.

### **Wiltshire Council**

- More money than previous years.
- This means more equipment and more staff. Previous member of staff Richard Williams is back and currently looking at schemes.
- Going out to town and parish councils to see if they have any quick wins.
- 3 Teams of CCTV running. Historically generally have one team operating.
- Drainage and maintenance have been given money to resurface and improve roads and structures. Before a road is resurfaced the drainage is checked for condition and if necessary, works undertaken before resurfacing. This also enables us to undertake reclaims against utilities if they have damaged or broken our assets. We have 7 years to reclaim from those companies.
- More repairs gangs going out doing works. Additional gully tankers and Vactors. Trying to get on top of a historic maintenance back log.
- This is the first year we are more than 6 weeks ahead of the major maintenance programme due to more resources.
- We have also been out to town and parish councils affected by flooding from Henk and Babette E.g. Teffont, West Deane.
- Town and Parishes can apply to drainage for small schemes.
- Nic advised from a portfolio perspective, there is more money available due to the flooding over the last year/18 months due to major flooding events. This has highlighted areas where there need to be improvements and money needs to be spent. It also means more opportunity for town and parishes to come to the OFWG meetings to represent their groups with suggested areas needing improvement and schemes that could be implemented. Please encourage your neighbouring parishes to come to this meeting particularly as some issues and solutions are cross border. The meeting is also an opportunity to understand the issues others are facing as well as your own.

### **Wessex Water**

- Nothing major to update on.
- Danny requested a list of areas being worked on for schemes and investigations. That will take some time to compile Charlotte will try and pull something together.

### **Thames Water**

- No representation at the meeting. However, if anyone has questions we can forward them on to TW

### **Presentation from Naomi Styles, Wiltshire Council GAPS Team**

(Grant Applications and Planting Support)

Supporting the Delivery of Nature-Based Flood Mitigation Schemes

- The presentation will be repeated at the Northern Operational Flood Working Group.

- These are government grants that Wiltshire council distribute. England woodland creation within the last 10 years.
- Naomi advised every site was dealt with on an individual basis. The scheme is not confined to rural areas and can involve urban areas in towns and parishes.
- They work with Forestry commission, land agents and NFU to communicate their work to farmers and landowners, town and parish councils, large and small. Difficult decision for farmers to make and they can be reluctant to make these decisions. Parish and Town councils are a good outlet for helping to get the message out there.
- The payments can be quite generous depending on the proposal and covers both small and larger scale schemes.
- If there is planting over half a hectare it must go through environment impact assessment (high level study) involving statutory agencies including Environment Agency, Natural England etc. Detailed assessment looking at water, wildlife, archaeology, history, landscape etc.
- If works are being carried out to reduce flooding by statutory agencies including Wiltshire Council, there are opportunities for town and parishes to build on to those mitigation works being carried out.

## Parish Reports

### Upper Deverell's

- Since last meeting we have established flood groups in each of the villages. Notices have gone out to parishes. Important to record the information with a photo, the location and date, put on MyWilts and let Parish council know. The parish would also like to know what work is going on in their parish. Atkins who provides the service publish this.
- Kingston Deverill – advised the riverbank has eroded. A coordinated approach is needed as it could be caused by multiple factors and several agencies may need to be involved.
- A meeting needs to be organised inviting the relevant people to coordinate the work.

### Salisbury Cathedral

- Waiting for the report to come out from the recent survey.
- Danny fed back to Mike that some of the properties got flooded but didn't apply for funding. It is believed this is in hand now.

### Pitton

- Danny is available to attend the key stakeholders meeting 2<sup>nd</sup> September, 4pm.
- Membership of flood action group in the village. One member retired and another member is no longer a member. Queries to Wiltshire should be from current group members only, not from individuals.
- Request for drain near **syphon**. Any ideas or plans can be sent to Danny and assessed before the meeting on 2<sup>nd</sup> September.

## **Wilton**

- Many of the gullies in the town are full of compacted silt. A lot of these were Vactored in January/February.
- A lot of CCTV work that has happened for Shaftesbury Road but at the bottom of it, the highways drainage goes into St Johns Court and back under the A30 and into the Wylde channel. Concern the new surfacing will back it up on the Shaftesbury Road. This is with Danny and a colleague in Highways.
- Churchill court – this is with Atkins. Danny will chase.
- Drainage maps have been sent to Wilton previously.
- Concern that the parish can't get enough gullies emptied before flood season.
- Main roads will be done on annual basis. Some of those roads are national highways so for information about the clearing for these, go straight to National Highways.
- If the discretionary gully service request doesn't happen, what happens to it?

## **Pewsey**

- Paul Cobbins introduced Peter Sharpe, Chair of the flood working group in Pewsey. They had flood plan but was 10 years out of date. The plan was rewritten the day after they were flooded.
- The group has been formed and they have several ongoing tasks:
  - Contact all households at risk and provide info pack.
  - Putting together a note for all landowners that have bank to the river, so they are aware of their responsibilities.
  - Built up a list of measures that case is being built for. Once there is a plan they will approach relevant agencies. That should start in about a months' time.
- Village is taking it seriously and mentioned the drop-in day was very useful.
- Environment Agency queried how the Parish had come up with the list of people at risk. Parish has done work in the past. Number is up to about 60 houses. They have looked at Environment Agency flood risk mapping. Some questions about some other areas but have been able to determine houses that flooded and those that are risk into high risk and medium risk categories.

## **Warminster**

Had meeting recently and another scheduled after the next flood working group.

## **East Kennet**

- Significant road flooding problem. High traffic and very tourist area with lots of walkers.
- Parish is being proactive. Had a JCB for a day and dug 60m of deep ditches to link the road to the river.
- Would like a bit of help from Wiltshire on some other areas and invite someone from the team to come out for a meeting.

## **Teffont**

- Scoping phase one with major improvements at top of the village and instructing an environmental survey. Need to do environmental impact study

and seek landowner approval to do the works. Once these are in line then the scheme can move to the next stage.

- Job request was made for the drains to be cleaned around the bridge area.

### **Laverstock and Ford**

- Nothing to report.
- Difficult to know if the small scheme of works at Milford Mill Road is working as the weather is dry now.

### **Britford**

- Parish still planning to build a bund to prevent flood water.
- Query about storm Henk money – Because of the volume of flooding across the country there is a shortage of surveyors available to do the work.
- Wiltshire has instructed Atkins to get a group of surveyors to do the surveys. Emma will be sending out an email to everybody who applied for funding with an update.
- Environment Agency confirmed there are 89 properties were flooded which would save the need for a further survey. Need to investigate if the EA survey is adequate.
- The question was asked if the grant money could be used for a community funded project. DELTA advised they can take money for individual projects and put it into one pot.
- PFR surveys should be completed by September.
- Drainage project on Church Lane. Parish is getting a survey done and will come with a costing and plan in the next few weeks.

### **Redlynch and Landford**

- Thanks to the drainage team for help at Beech Grange.
- Drainage team have confirmed the issues around Pound Hill and Glebe Lane are suitable sites for drainage work as part of a capital scheme. Looking for an indication as to what year this might take place.
- Danny confirmed it is on the list but because of location it needs a road closure, these take 3 months.

### **Great Bedwyn**

- Reported that the parish have had some gully clearing. Unsure about which ones had been cleared. This was covered earlier in the meeting. It is hoped details will be publicised in future so parish councils can report it to communities.
- Church Meadow – had a long dialogue with agents for the crown estate who own the land where the outfalls arrive at. The issues have been about getting the ditches cleaned beyond those outfalls as they are significantly blocked. The agents believe it is the council's job to do it.
- Danny confirmed it is not possible to serve notice on Crown Land.
- Brook street – Presented a report to Danny and Highways engineer. Had good buy-in from the major landowner who look as though they are going to create flood storage and soakaways which would help around Jockey Green

area. At the outfall end there is still a challenge of getting the syphon cleaned and the ditch dug out.

- The land is in the process of changing ownership and that will dramatically change the ability to get access as the current owner has not been co-operative.
- Parish is looking for help with smaller schemes and would be grateful for the council's view on these e.g., creating new grips off the highway onto the land to help alleviate the flooding. Would like guidance on where the council sits about responsibility and is it appropriate for the highway. Can a landowner go ahead and dig a ditch on their land.
- Yes, as it is their land, but would be beneficial if it was in consultation with the council, adjacent landowners to manage the water better. A landowner would need a section 50 license from WC to do any work on the highway.

### **Aldbourne**

- Had meeting with Wiltshire Council, Thames Water, Environment Agency in June. Action points were established with flood warden group and the parish council are ongoing.
- Reminder to Danny about issues around Lottage Road and progress on that.

### **Westbury**

- Very few flooding issues reported to Town Council. Are there issues that are reported to Wiltshire Council that they are not aware of?
- Danny summarised various areas where flooding happens including several internal property issues and the railway bridge on the A350.

### **Warminster**

- Andrew Davis updated about a large water storage facility currently under construction until March 2025 in Warminster.
- Charlotte Fry confirmed the work is part of the Environment Agency delivery programme to deliver 13 improvements to storm overflows in the region that frequently overflow. This should reduce the spill frequency from the overflow in Weymouth Street.

### **Carrie Whittaker**

- Modelling project going on in Tisbury going on steadily.
- Community event planned end of September in Wilton
- Salisbury scheme – spoke to scheme manager. Other than planted should be completed by end of September.

### **Actions**

<b>Action</b>	<b>Undertaken by</b>
Charlotte to compile list of schemes and investigations (focus areas) in North and Southern groups for Danny.	Charlotte Fry
Steve Malpass to provide contact details for colleague Ali Maxwell to Naomi.	Steve Malpass



Danny to find out from Atkins where they publish their CCTV schedule and share with parishes.	Danny Everett
Danny to chase Atkins about Churchill Court.	Danny Everett
Speak to the local engineer to know what resources are available.	Alan Crossley
Alan to write to Danny about discretionary gully service process. Danny will then confirm with Chris Clark to and circulate.	Alan Crossley / Danny Everett
Parish to feedback to Danny if the drain clearing around the bridge area has happened.	Jon Gunns
Danny to find out when the road closure is booked for and let them know.	Danny Everett
Danny to find out when the road closure is booked for and let the parish know.	Danny Everett
Danny will go back to agents about Church Meadow, Great Bedwyn with response in due course.	Danny Everett
Danny will let Great Bedwyn know the next time he is there to meet the area engineer.	Danny Everett
Westbury to speak to area engineer Mark Banks about local issues.	Andrew Thompson
River erosion at Brixton Deverill, meeting to be requested by parish	Danny Everett/Belinda

**Notes from the Operational Flood Working Group South Hybrid meeting held on Wednesday 26<sup>th</sup> June 2024.**

**Statutory agencies**

Charlotte Fry	Wessex Water
Michael Holm	Environment Agency
Denise Kinsella	Thames Water
Steve Malpass	Environment Agency
Shelly Hartnoll	Thames Water
Andrew Taylor	Thames Water

**Wiltshire Council**

Emma Biggs	Drainage Engineer Wilts Council
Dave Button	Local Highways Engineer
Danny Everett	Principle Drainage Engineer
Renate Malton	Flood Resilience Officer
Nicola Munday	Business Support Officer

**Parishes and Councillors**

Chris Andrews	Newton Tony
Nick Barton	Sutton Veny - Parish Council
Richard Budden	Wiltshire Councillor - Tisbury
Victoria	Tilshead
Zoë Clewer	Wiltshire Councillor – Redlynch & Landford
Paul Cobbins	Pewsey
Nat Cole	Britford
Graham Cotton	Kilmington
Alan Crossley	Wilton
Andrew Davis	Wiltshire Councillor – Warminster East & Chair
Tony Deane	Teffont
Derek Finnis	Britford
Colin Gale	Rushall
Jon Gunns	Laverstock and Ford
Paul Hedge	Tidworth
Jane Higgins	West Deane
Sven Hocking	Salisbury City Councillor
Nick Holder	Wiltshire Councillor – Bowerhill
Tony Jackson	Wiltshire Councillor – Warminster Broadway
Wendy Jobbins	Chair - Sherrington Village
Jay McGowan	Coombe Bisset
Stephen O'Grady	Netheravon
Bill Parks	Wiltshire Councillor – Warminster North
Maria Pennington	Whiteparish

Chris Reeves	Kilminster
Pip Ridout	Wiltshire Councillor – Warminster West
Rich Rogers	Wiltshire Councillor – Winterslow & Upper Bourne Valley
Chris Sankey	Pitton
Caroline Sawyer	Longbridge Deverill
Richard Spencer-Williams	Marlborough Town Council
Mariane Stuart	Teffont FW
Victoria	Tilshead
Jill Turner	Kennet Valley
Ren Turner	Grovelands - Warminster FW
Carole Webb	Tidworth
Tony Wheeler	Salisbury Cathedral Community
Robert Yuill	West Amesbury

### **Micheal Holm – Environment Agency**

Continually wet months up to June including Storm events. The Agency are trying to service the needs of all the communities. Over 100 were affected and a similar number in Somerset. They recognise how urgent the need is but ask for patience for responses to emails and requests for meetings. The EA are planning on running flood drop in engagement events in July.

Michael confirmed that no literature has been sent out yet.

Sven Hocking (Salisbury) Cathedral close meeting aiming for 10<sup>th</sup> July should hopefully confirm today or tomorrow.

### **Wessex Water - Charlotte Fry**

- Nothing to report.

### **Thames Water - Denise Kinsella**

- In a similar position to the Environment Agency. An extremely wet winter so teams have been busy, supporting different parishes across the whole of the Thames valley.
- Beginning to attend local meetings where invited and possible.

### **Wiltshire Council**

- Danny Everett reiterated the struggles faced by both the statutory agencies present and gave a brief overview.
- There have been:
  - 21 storms
  - Over 300 internal property floods
  - 100 communities affected

- Part of the response to this from the Council is to put on more resources e.g., more CCTV units to get ahead of the programme of work.
- There is an Extra £1million to do carry out drainage works, and they are adding more resources via the contractor Milestone.
- A minimum of 50 properties have flooded internally within the County during an event, at which point the grant scheme funding becomes available. In Storm Babet 100 flooded and with Storm Hank we in excess of 200 homes flooded.
- There is a serious shortage of surveyors. The Council are working with Atkins to source them. Dates not available for when they can start work but they are being trained.

## **Parish Reports**

### **Kennet Valley Parish Council**

Jill Turner

- Sewage flooding into a garage and extensive road water flooding. Developed some actions from meeting in May. Waiting on outcome from recent Thames Water camera work as well as updates from Wiltshire Council.

### **West Amesbury**

Robert Yuill

- Perennial issue is flooding of roundabout at Countess roundabout, which is a National Highways issue.
- A lot of the estates have SuDS installed (Sustainable urban Drainage Systems). The Parish expressed concern that the roads are defined as private highways which won't be adopted because of SuDS.
- It was confirmed that the roads may be adopted, but the drainage assets off the highway won't be. They will be managed by a company funded by residents. Any issues would need to be addressed by the management company. As part of the planning application for the SuDS, they must assess how much it will cost to maintain.
- They also noted that the Parish have settlement ponds, and some never get any water. They are there for extreme events. If there is no water after a large storm then please take photos and then report to Wiltshire Council.

### **Pewsey**

Paul Cobbins

- Currently looking at addressing the various flooding issues around Pewsey.
- Collecting information and drawing up a flood plan.

### **Laverstock and Ford**

Jon Gunns

- Flooding happens every year in Ford and involves private land. The aim is to organise a meeting with those affected to understand how it is happening. Potential issue is part of the land is SSSI. Hoping to get that going soon.
- River Bourne goes through Ford, flooding around the bridge.
- It was noted that the Parish should actively engage with Natural England and Environment Agency regarding the SSSI as there is a process that needs to be followed.

## **Rushall**

Colin Gale

- Drains cleared on 19<sup>th</sup> June leading into Rushall bridge. There are two drains, that still need attention.
- One side feed directly into river, the other falls to a property and relies on a ditch to get the flow going. It was confirmed that it is the land-owners responsibility to clear the ditch on their land regardless of whether it is a garden, field, access land etc. That is under riparian responsibilities.
- Waiting for the ditch in Church Lane to be cleared. Takes water from the A342.
- Colin to contact Danny after the meeting to determine what interest Highways have with the ditch.

## **Britford**

Derek Finnis

- Britford flood defences - trying to get consent to build resident funded bund.
- Keen to get some works started this year. Looking for support from Wiltshire Council, Natural England, and the Environment Agency.
- The hope is that part of the funding for the bund would be reimbursed.

## **Newton Tony**

Chris Andrews

- The Bourne in Newton Tony – another winter of record rainfall but no residential flooding. The last major flooding event was in 2002-2003 and after that various mitigation measures were taken. Properties along the Bourne are still being flagged as high flood risk by insurance companies – it is either very expensive if not impossible to insure against flood risk at all and this also can be a big issue when trying to sell a property.
- Is it possible to have the flood risk downgraded?
- Mapping of risk is done to show possible risk of flooding and should not be used to property level. New maps (Nafra2) are due to be released next year which could result in some properties moving in or out of risk areas.
- Contact National Flood Forum <https://nationalfloodforum.org.uk/> and <https://www.floodre.co.uk/> which was set up by the government and insurance companies to provide affordable insurance to those affected by flooding. The property must have been built prior to 1<sup>st</sup> January 2009.

## **Pitton**

Chris Sankey

- The Winterbourne ceased running on 9 May, and the Southern Water emergency tankering operation ended during the last two weeks in May.
- The Dunstable Road was opened on 25 May, but some road repairs are outstanding, particularly along road edges.
- The Parish received a warning from the Environment Agency that groundwater levels are above normal for the time of year, making it more probable that flooding is likely to be a problem this coming winter.
- Danny confirmed that no progress has been made to providing a date for the meeting of key stakeholders to look at options for flood alleviation in the village. He has had trouble getting a response from the Environment Agency, Mike Holm will check with EA Romsey. The Parish Council will also write to the Environment Agency, Romsey to ask for their agreement to take part in a stakeholder meeting. They will also write to Southern Water because the sewage infrastructure had a serious failure.

## **Coombe Bisset**

Parish Clerk

- Keen to meet to progress works already discussed for Homington Road. Some resurfacing works planned and CCTV of drainage system, will be carried out before this is done. Wiltshire Council will be in touch as soon as possible.

## **Sutton Veny**

Nick Barton

- Long Streer/High Street going down a 30 angle. Every year Duck Street is flooded, exacerbated because 13 drains on High Street are still blocked. It is a perennial problem and get blocked regularly. A recent survey indicates that some haven't been cleared for more than a year.
- David Button reminded the Parish that Lee Haines is the Engineer for the community and that defects need to be recorded on the MyWilts app.
- The Parish confirmed they have been recorded and talks have already happened.

## **Redlynch and Landford**

Zoe Clewer

- Doing some CCTV work at Glebe land and Pound Hill coming out of new £1million funding. Hoping to get a meeting about Beech Grange.
- Would like to get a date for a meeting to look at Lyburn Road where an extra culvert is needed.
- Thank you for ditching work going on New Road.
- Discretionary gully service is working well in Redlynch.

## **Whiteparish**

Parish Clerk

- Nothing to report.

## **West Deane**

Jane Higgins

- Thank you for the discretionary gully clearing. Cllr Britton is working on flood mitigation work from the £1million fund. Looking forward to progress.

## **Tidworth**

Carole Webb

- Flooding in January with 10 properties seriously affected. They believe the reason for some of the flooding was due to weight from vehicles travelling along the highway and bow-waves but may have also been gully clearing issues.
- 6 residents have made a claim for compensation under Storm Henk. They have made a complaint about closing roads and the last correspondence received was 6<sup>th</sup> June.
- Emma Biggs reiterated that the council is still waiting for surveyors, but confirmed that if residents have received an email, then they are on the list for surveyors.
- Cluster groups have been put together for the surveyors based on the applications received. If they received the email, they are part of a cluster group.
- Discretionary gully clearing is administered by the Local Highways sewer team – this is a Wiltshire Council resource not outsourced.
- The clearing was postponed from January until May. There is a 30-mph limit on A338 and were informed it would only be eligible for clearing every 3 years.
- David Button confirmed that gullies are emptied on a schedule depending on what type of road they are. If they are high risk, they can be emptied more regularly – e.g., added to high-risk register.
- Flood Warden has resigned but in process of appointing another.

## **Netheravon Parish Council**

- Nothing to report

## **Teffont**

- Difficulty in obtaining funding for their scheme and it is not making any progress. Danny advised Wiltshire Council has Highway Authority and Land Drainage authority to discharge water off the highway. To do this we need landowner permission, which only needs an email confirming permission. If the landowner refuses, we can use Section 100 of the Highways Act. We cannot do it without permission otherwise the authority will be open for litigation.
- We can only use Section 100 in an emergency to cut additional grips.

- Meeting needs to be arranged with the Highway Engineer to sort of the consents needed.
- As it is a sensitive area as SSSI, EA and Land Drainage consent may be needed.
- Request to be put on list for funding.

## **Kilmington**

Graham Cotton

- There has been minimal or no residential flooding.
- The River Wylye rises in Kilmington and flows through village. At the lower end of the street there is a collection point with two exits points which take the water under the B3092 and then goes underground.
- Those pipes/culverts are blocked. The water overflowed into the road and weakened the bank. The concern is if the weather over winter is bad again then the bank could collapse. This would result in the road needing to be closed which would be devastating for the village.

Kilmington request:

1. Arrange CCTV survey to establish location and extent of blockages
  2. Plan action to remove blockages.
- It is an issue that Wiltshire Council are aware of and is on the list for inspection. David Button noted that the CCTV crew is at Kilmington today (26<sup>th</sup> June) working on the soakaways and suggested that they could potentially go and survey the pipes today or tomorrow (26/27 June). He also confirmed the seriousness of the issue should the Pond elevated above the road collapse and that the pipes are not flowing with the capacity flow that they were designed to have.

## **Longbridge Deverill**

Caroline Sawyer

- Reoccurring issue with landowner who isn't doing the work they should be doing to mitigate the cause of flooding events. The main issue is that it floods the sewage system.

## **Tilshead**

Victoria Burbage

- Flash flooding event which flooded 3 out of the 10 that usually flood. They would like to coordinate with the MOD. Danny Everett has good contacts with the MOD. Parish to email with details
- The issue has been reported several times. ACTION: Wessex Water – will check with operations for any reports received.



## **Wilton**

Alan Crossley

- The flood barrier was dismantled on 8<sup>th</sup> June in Crow Lane. The ditch has stopped flowing so silt levels can be addressed properly. The ditch contains vegetation is working its way into a culvert. Flood group members are continuing to report via MyWilts. Some have been referred to discretionary gully clearing. They are awaiting a response from Atkins.
- Alan also expressed that they want to make more progress on mapping the drainage.
- David Button clarified the process for the placement of ditch diggings and outlined that it is standard policy to take risings from ditch diggings onto the verge. There are two main reasons for this – 1 the ecological benefit and 2 – the cost. Where there is no verge Wiltshire Council will aim to take them away, but the costs are very significant. The samples then need to be tested in a lab before removal to another location.
- ACTION: David Button will follow up.
- He also noted that on every occasion it has been dug out. The Vector has gone through to blow through the discharge pipes going into ditch. The main issue with the ditch is that it discharges via a culvert and away into private land then into the river. Maintenance is required on the land to get a better flow to the river. It was agreed that these works would be put into the hands of the local community. The ditch will always struggle without undertaking these works.

## **Upper Deverills**

Belinda Stewart-Cox

- Proposed the development of an Upper Deverills community flood working group formed of key local stakeholders to improve coordination and communication among residents, local authorities, and conservation groups for better flood preparedness and response.
- Currently, residents are reporting issues, and the local council aren't always aware of them.
- Reported that a local farmer has been very helpful digging ditches.

## **Marlborough**

Richard Spencer-Williams

- Richard from Marlborough reported the community's involvement in flood planning, including the review of the flood plan, a community partnership meeting with statutory agencies and Wiltshire Council and the training of new flood wardens since the flood event in January. There is also a planned workshop day in October to involve the community in helping to develop practical solutions and preparedness for residents. The flood plan is now synced with an alert system.
- Had a big picture partnership meeting with statutory bodies and local authorities. Received very well by the community. New flood wardens doing

training to help firm up aspects of flood plan which is synced with alert system.

- Richard highlighted the need for clear protocols regarding road closures during flooding events including coordination between the policy and Wiltshire Council. He mentioned efforts to clarify responsibilities and procedures with local authorities and the police to prevent future flood damage.

**David Button** (Wiltshire Council - Local Highways Engineer)

### **Highways departmental responsibilities**

- It is important to remember that although Highways is referred to as overseeing the road network, there are different parts of the service. Local Highways are responsible for maintaining what is there, not improvements or new works.
- For new works – requests for support and funding can go through the LHFID process ([Local highway and footway improvement groups](#)) or the local area board.
- Typically, parishes are asked to contribute 25%. They can pay for the entirety of work as long as they have the necessary consents for carriageway and/or verge and the work is carried out by an approved Highways accredited contractor in accordance with The New Roads and Street Works Act.
- **Discretionary gully emptying service** – could benefit Sutton Veny and Tidworth.
- Whilst this service can help many, it is only suitable for work on quieter, lower speed areas. It is not able to operate on high-speed roads as there is no Traffic Management gang or resource with them. Nor can they operate on roundabouts or sharp junctions.
- They can't do jetting. When this is needed, a local tanker including the Vector tanker can be scheduled.

### **Local highways and drainage maintenance update**

- David reported that they have just completed 2 weeks' worth of ditching operations completing many jobs. They are waiting for final list of what has been completed.
- The ditching resource returns on 22<sup>nd</sup> July. David will then establish with engineers what of the existing requests are still outstanding before looking at newer reports.
- Subcontractors have changed and the frequency of provision has improved from every 5 weeks to every 3 weeks. More powerful Vector resource.

### **Actions**

<b>Action</b>	<b>Undertaken by</b>
Danny will call Colin at Rushall after the meeting to determine what interest Highways have with the ditch.	Danny Everett

The Parish Council will write to the Environment Agency Romsey to ask for their agreement to take part in a stakeholder meeting. Also write to Southern Water because the sewage infrastructure had a serious failure.	Chris Sankey (Pitton)
Speak to Lee about Discretionary gully service in Sutton Veny.	Bill Parks
David Button will take back to area manager. Can Tidworth be put on a high-risk register for gully clearing on A338 and Ludgershall road.	David Button
Check if Tidworth Council are included on the compensation emails mailing list	Emma Biggs
Check with operations for any reports received RE Tilshead	Wessex Water
Establish a coordination group within the Upper Deverills for better management of flood-related issues.	Belinda Stewart-Cox (Upper Deverills)
Kennet Valley	Martin Cook/Jill Turner
Teffont to arrange meeting with area highway engineer	Teffont
Wilton ditch arisings	Dave Button/Cllr Crossley

## Notes from the South Operational Flood Working Group Hybrid meeting held on Wednesday 17 April 2024 at Warminster Civic Centre

**CLlr Andrew Davis - Chair and Warminster Area, Wiltshire Councillor**

<b>Danny Everett</b>	Principle Drainage Engineer	<b>Sven Hocking</b>	Salisbury Harnham East Division, Wiltshire Cllr & Salisbury Flood Group
<b>Graham Axtell</b>	Highways Engineer	<b>Tony Jackson</b>	Warminster Division, Wiltshire Councillor
<b>Emma Biggs</b>	Drainage Engineer	<b>Paul Sample</b>	Salisbury St Edmunds Division, Wiltshire Cllr
<b>Steve Malpass</b>	Environment Agency	<b>Chris Wood</b>	Dorset & Wiltshire Fire and Rescue
<b>Andy Colley</b>	Easterton Parish Council	<b>Philip Bullock</b>	Easterton Parish Council
<b>Tekla Hicks</b>	Winterbourne Parish Council	<b>Alan Crossley</b>	Wilton Parish Council
<b>Richard Roberts</b>	Enford Parish Council	<b>David Ball</b>	Corsley Parish Council
<b>Jim Oliver</b>	Aldbourn Flood Warden	<b>Nick Josephy</b>	Aldbourn Parish Council & Flood Warden
<b>Matthew Senior</b>	Aldbourn Flood Warden	<b>Anthony Wheeler</b>	Salisbury Cathedral Close Manager
<b>James Hardy</b>	Berwick St James Flood Warden	<b>Michael Holm</b>	Environment Agency
<b>Chris Sankey</b>	Pitton & Farley Flood Warden	<b>Barry Fitzpatrick</b>	Swallowcliffe Flood Warden
<b>Nicola Munday</b>	Highways Support Officer, Wiltshire Council	<b>Colin Gale</b>	Rushall Parish Cllr
<b>Charlie Brooker</b>	Hindon Parish Council	<b>Belinda Stewart-Cox</b>	Upper Deverills parish Cllr
<b>Jonathan Hitchman</b>	Great Bedwyn Flood Warden	<b>Estelle Sherry</b>	Landford Parish Council
<b>David Ball</b>	Corsley Parish Council	<b>Matthew Perrott</b>	Resilience & Depot Engineer

CLlr Andrew Davis welcomed all attendees and gave apologies from Cllr Parks.

### **Statutory Updates**

#### **Micheal Holm – Environment Agency**

This winter has been the wettest on record for 150 years. With 200% of long-term average rainfall recorded in March. River levels and groundwater levels remain high. We have had a few days of dry weather, but things remain unsettled.

#### **Chris Wood – Dorset and Wilts Fire and Rescue**

Following the flooding of Ashley Road, Dorset and Wiltshire Fire and Rescue would like to be involved in the OFWG to offer reassurance and have a better overview. Only call 999 in a 'risk to life' situation such as cars stuck in flood waters or residents

trapped in their homes by flood waters. They have some water rescue elements but not sandbags, cannot assist in general flooding situations; only where lives are at risk.

## **Parish Reports**

### **Semley**

Danny said we are awaiting new engineer starting in June to address the issues in Station Road.

### **Berwick St James**

James Hardy

Lots of ground water. With the A36 Stowford junction is heavily waterlogged. Still groundwater pumping from main drains in centre of the village. Working on flooded sewerage system in the Girl Guide hut.

### **Aldbourn**

Jim Oliver & Nick Josephy

Still has flooding, water rising in several places along Lottage Road. Still has Thames Water mobile sewage treatment plant in the village taking and treating surface water from the sewers and putting it into the river Bourne. However, this has been unreliable and when it breaks down sewerage comes through the manhole covers. Groundwater at 143.6cm needs to fall 2.0m before they have falling groundwater. Requested gully and culvert clearance in Lottage Road as the drainage is not working correctly. Have been visited by Parish Steward and road sweeper but needs a visit from gully tanker. Requested a meeting with Wiltshire Council, Thames Water, and the Environment Agency before next Autumn to look at solutions to avoid the mobile sewerage unit being deployed in the village.

### **Wilton**

Alan Crossley

River Wyle level has dropped, and Wilton Flood Volunteers hope to dismantle the Crow Lane flood barrier currently in place after consultation with EA. Ongoing issues with high ground water levels causing springs in Water Ditchhampton.

Wilton Flood Volunteers continue to report reported silted up drains on My Wilts app and the discretionary gully tanker is booked to attend. Thanks to the Parish Steward for ongoing engagement. Non return valves need to be fitted to the outfalls in Churchill Court over the summer. Requested more progress on mapping the Wilton drainage system. KaarbonTech are currently undertaking the contract to map Wiltshire's drainage system assets. Danny to investigate if we can supply a mapping system to town and parish councils who wish to map their drainage system.

## **Pitton and Farley**

Chris Sankey

Flood Action Group submitted a report from the Flood Group to Wiltshire Council yesterday. The Winterbourne is flowing strongly. Thanks to the EA for the cameras to monitor the river levels and flow. No internal property flooding in Pitton this winter but one in Farley in November 2023. Some road and land flooding.

Requested a meeting with Environment Agency and Wiltshire Council in the summer.

## **Hindon**

Charlie Brooker

Enquired regarding grants to improve the flow of the River Dean?

Directed to enquire via the parish council for LHFIFG monies. Concerns regarding the algae in the River Dean in areas of slow-moving water. Report this to the EA 24-hour incident hotline (0800 80 70 60). Believes it comes from farm run off. Three properties prone to septic tank flooding with discharge to the Dean; the main sewer is around 200m away, would it be possible to join the main sewer?

Danny: [First Time Sewerage](#) on the Wessex Water website. If there are enough properties in the village wanting to go onto the sewerage system, it may be possible to add a connecting sewer however residents would be responsible for connecting their individual properties.

Micheal H – in chat I have supplied a FAQ of how to get properties connected to water and sewerage systems.

## **Rushall**

Colin Gale

Further flooding on Good Friday. Road by the bridge heavily flooded. Avon Villa garage flooded again. Drains adjacent to Rushall Bridge need clearing. Flood warden has dug out the ditch by Avon Villa, but it needs blasting with the discretionary tanker. Has already been reported 4 times on MyWilts. The local highways engineer has said this is not a priority.

## **Enford**

Richard Roberts

Ground water is still springing up, extensive flooding in the centre of the village with effluent. Concerns over health hazard for those walking through sewerage especially as it is on the route to school bus. Drains need to be unblocked. 5 properties suffering internal flooding; one still uninhabitable. Wessex Water has a pumping station in the village. The springs have created large potholes.

The 5 to 6 drains are completely overwhelmed with silted water from Salisbury Plain, needs an engineering solution. Possibly more drains and the existing drains flushed. Parish Steward has been in attendance for potholes.

Graham Axtel noted the Vactor/Gully Tankers have some available time as does the Discretionary Tanker. They are on a rotating basis and are in the area on a three-week rota. Book via your Parish Council.

## **Teffont**

EA and Drainage Team have submitted a report this week to Teffont PC to support chasing local landowners to undertake land management to mitigate flooding. Also, EA are engaging with Wiltshire Wildlife Trust and Wessex Rivers to explore longer term, larger opportunities for land improvement to combat rural run off. Some funding available from the EA to the wider Nadder area through the Wiltshire Rural Run Off project. Limited powers as land is privately owned; the EA and Wiltshire Council can only advise local landowners on land management strategies to mitigate run off causing flooding.

## **Salisbury**

Sven Hocking

Currently reviewing flood plans; added flood resilience to Area Board environment working group to improve flood prevention, communication, and early response.

Request meeting with Parish Council, EA, and Cllr Hocking to discuss early response to floods and potential flood defences in The Close.

Concerns over flooding in underpasses which are National Highways assets.

Drainage needs to be assessed. With the Salisbury City centre improvement build coming to a close the rest of Salisbury will be looked at. Potential for Property Floor Resilience (PFR)

## **Cathedral Close**

Anthony Wheeler

Some groundwater, but not enough to prevent hosting several events for Christmas and Easter. Wishes to be kept up to date with any developments.

## **Easterton**

Andy Colley

On 28 March large flood event with 11 properties and 1 business internally flooded. Around £300,000 - £500,000 of damage. Wishes to become more resilient.

Frustration that no scheme has been put in place previously. Watercourse in High

Street needs maintenance works undertaken on silted gullies in High Street; is on the EA maintenance schedule. EA to investigate.

Following the events of the 28<sup>th</sup> landowners are more willing to engage with EA regarding land management.

## **Upper Deverell's**

Belinda Stewart-Cox

No properties internally flooded this winter but many near misses. Much concern from residents communicated to the Parish Council. The B3095 drain clearance has worked well. Local landowner has dug two 2mx1m soakaways and has already had to dig them out this winter due to silt from the road. Currently mapping drainage assets in the Upper Deverill's Found 3 or 4 half buried drains in Brixton Deverill. Can we get them cleared and jetted?

Flood waters have washed away verges causing a sudden drop from the edge of the road. Needs reporting on MyWilts.

Working with Wessex Rivers to upgrade septic tanks in the valley as a part of the Chalk River scheme.

## **Swallowcliffe**

Barry Fitzpatrick

Parish Steward has visited to help clear gullies with Flood Working Group. Waiting for Gully Tankers to attend. Needs dredging of major ditch in village centre on Bottom Road which is blocked and impedes water flow to culvert causing flooding on the road. Undertaking remedial works to prepare for next major rainfall. Chase date of dredging.

## **Great Bedwyn**

Jonathan Hitchman

Reports success of schemes at the allotments and in Lower Church Street, both have worked well. Needs to be kept clean for them to work. Brook Street have 5 internal flooding and 10 external flooding, some over 50cm. Working with Canal and River Trust and Wiltshire Council Highways and land agent to clear culvert. Ditches need maintenance. Met with Landowners with positive outcome. Hoping to reach flood management solution. Needs topographical survey to engineer solutions. Once completed will need Drainage engineering advice on how to manage flows.



## Corsley

David Ball

Soil is green sand resulting in many near misses, had 3 landslips in three different lanes and a tree washed into the road. Longleat own the land and they have not cleared the ditches. Cannot get a digger onto the land to clear. Lots of field run off depositing silt onto the road in Sturford Lane. Only one drain which is overwhelmed by the water and silt. Meeting including Longleat Estate and Council officers in early June. Longleat has suggested planting Hazel on the banks to prevent landslips.

Action	Undertaken by
Meeting with Wiltshire Council, Thames Water and EA in Aldbourne	Danny E/Micheal H
Gully and Culvert clearance in Lottage Road, Aldbourne	Wiltshire Council
Wilton Flood Group requested mapping to annotate with drainage assets	Danny E
Meet with Pitton and Farley Parish Council in the summer	Danny/Micheal H
LHFIG information to be supplied to Charlie at Hindon PC	Cllr Bridget Wayman
Environment Agency incident hotline to be circulated	Micheal H
Discretionary tanker to be booked for Rushall Bridge	Danny to contact relevant engineer
Book Discretionary Gully Tanker	Enford Parish Council
Easterton Gully needs maintenance	EA to investigate
Easterton PC meeting	Wiltshire Council, EA
Upper Deverill's book Discretionary Gully tanker and Parish Steward to dig out discovered drains	Upper Deverill PC
Report location of washed away verges on MyWilts	Upper Deverill PC
Needs cleansing of watercourse in Bottom Road, Swallowcliffe	Highways Engineer
Great Bedwyn PC is undertaking a topographical survey. Meet with PC once completed to discuss flood mitigation engineering solutions.	Danny
Engage Parish Steward to dig out discovered drains	Upper Deverell's PC
Corsley PC, Longleat Estates and Wiltshire Council to meet to discuss flooding and landslips on Sturford Lane.	Corsley PC